

## 20. NEW TOURISM DEVELOPMENT



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**This category recognises excellence in the planning of tourism infrastructure and/or services with a focus on entrepreneurial vision, harmonious integration with the environment, design and functionality and uniqueness of the service.**

*Important notes:*

- *Visitation and/or service delivery must have commenced during the qualifying period 1 May 2009 to 30 April 2010.*
- *Subsequent development stages may be entered by existing operators, but must be clearly defined as separate to the original facility.*
- *Refurbishment does not qualify in this category unless it changes the nature of the business.*
- *Unlike other categories you should focus on pre-opening planning of the development.*

*Important reminders:*

- *Entrants must ensure their answers refer specifically to the product and category they are entering.*
- *Entrants are encouraged to answer questions to highlight participation in tourism-related accreditation programs.*

*Tip for all questions:*

- *Prior to using an acronym, please state phrase or name in full followed by the acronym in brackets.*

### **Question 1. Product (20 points)**

- Provide a general introduction to your new tourism enterprise. You must demonstrate your eligibility for entry in this category as outlined in the descriptor above.
- Explain the rationale and the philosophies behind its development. How did you determine what was required?
- Describe the services and/or facilities you offer.

*TIPS: Part a) Consider stating where you are located geographically (perhaps include a map shot) and including a picture to help judges visualise your new tourism development.*



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## Question 2: Business Plans (20 points)

- Summarise your success in the development project. Did this reflect goals identified in the original plan?
- Describe the key features of your business plan for example goals, strategies and outcomes.
- Describe the risk issues you have identified for your business and summarise the risk mitigation strategies you have put in place.
- Demonstrate your involvement in, and contribution to, the tourism industry. Explain how it contributes to the success of your business and the tourism industry as a whole.

*TIPS: Part a) Examples could include: development being completed on time, early trading results and whether budget targets were met.*

*Part b) is asking you to explain what were you trying to achieve i.e. your business vision from conception, how you went or plan to go about it, and the desired outcomes. Carefully explained graphs, charts or percentages may help illustrate your answer.*

*Part c) Risk management relates to all parts of your business including risk to the visiting public, specific business related risk and Occupational Health and Safety. Consider using a practical example or detail an incident and outcome to prove how your risk management strategy works. Also consider displaying information in a matrix form and identifying levels of risk.*

*Part d) Demonstrate your involvement at local, state and/or national level. Examples could include integrated packages including other local products that encourage greater visitation to your area, involvement in local festivals and events that encourage people to stay longer and spend more, tourism accreditation, membership of your industry association and involvement in tradeshows.*

## Question 3. Marketing (20 points)

- Who are your target markets and how did you identify them?
- What is your distinctive difference and how do you plan to promote it to attract each of your target markets?
- Describe your marketing strategies and indicate how successful they have been in the qualifying period.
- Demonstrate how potential clients are provided with an accurate and responsible depiction of what to expect from the experience/product.

*TIPS: Consider all arms of marketing and the objective should be to demonstrate a clear plan and the outcomes achieved.*

*Part a) Explain what research you used to identify them.*



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*Part c) Consider research, sales activities, advertising, e-commerce activities.*

#### **Question 4. Customer Service and Professional Development (20 points)**

- a) Explain how you achieve and maintain quality customer service throughout your organisation.
- b) How do you identify and provide for people with specific needs?
- c) State the number of people working in the business and explain how you identify and determine professional development needs.
- d) Describe the range of training/skill development programs undertaken.

*TIPS: Part a) Consider how you stay abreast of industry developments. Other points to consider could include your repeat business strategy, feedback collection and changes implemented based on feedback.*

*Part b) Specific needs could include language, physical, intellectual, dietary and other special needs e.g. groups, special interest etc.*

*Part c) You should consider fulltime, part-time, casual and volunteers.*

*Part d) Points to consider could include the objective of staff/self training/skill development programs, how they were measured, the extent of uptake and outcomes for the business.*

#### **Question 5. Sustainability and Innovation (20 points)**

- a) Describe and demonstrate your commitment to environmental sustainability.
- b) Describe how your business benefits and respects the local community values and culture.
- c) How have you achieved innovation in the design and development of your product?

*TIPS: Part a) This could include energy and water conservation, building design and location, waste management, recycling, tree planting, engaging environmentally sensitive procedures and accreditation programs.*

*Part b) Benefits to the local community could include apprenticeships, in-kind contributions, employment of local residents, partnerships with community-based organisations etc. The use of local products and services could include food and beverage suppliers, service providers, tradespeople, and local building material. If local products and services are not available, briefly explain.*

**Total points 100 points. Visitation: 0 points.**



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**Due to the diversity of potential entrants in this category, this category will be visited and evaluated for verification purposes only and therefore no points will be awarded for the site inspection.**

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### 23. Inland Tourism Energy Efficiency Award



*Please note entering the Inland Tourism Energy Efficiency Award does not attract an entry fee. We encourage you to enter the inaugural Inland Tourism Energy Efficiency Award brought to you by NSW Government Department Environment, Climate Change and Water.*

Please see below the 2 questions for this. The entry requirements for this are open with the only restriction being a maximum of 5 pages. This award will be judged separately by the Department who will also receive a copy of your Q1.

Please click this link for more assistance in completing this application  
<http://www.savepower.nsw.gov.au/awards.aspx>

#### Question 1: (20 points)

- a) What changes have you made to improve the environmental performance of your business? (e.g. reducing water and energy use, minimising volume and toxicity of waste, more efficient use of materials, staff policies and training etc.)
- b) What role (if any) have your staff, customers and suppliers played?

#### Criteria

Part a) What changes have they made to improve the environmental performance of the business? (e.g. reducing water and energy use, minimising volume and toxicity of waste, more efficient use of materials, staff policies and training etc.)

Part b) What role (if any) have their staff, customers and suppliers played? (e.g. engaging staff in developing and implementing environmental plans for the business, understanding customer attitudes to environmental issues and gaining feedback on any changes made, identifying ways to improve the environmental practices of suppliers etc.)



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### Explanation for guidelines

Part a) What changes have you made to improve the environmental performance of your business?

This may include:

- Reducing your water and energy use
- Improving your recycling practices such as paper, plastic etc.
- Minimising volume and toxicity of your waste
- More efficient use of materials
- Working with suppliers to find products that have a reduced environmental impact and/or encouraging suppliers to improve their own environmental performance

Where possible, highlight the results of your environmental improvements (e.g. the amount of water or material savings)

Part b) What role (if any) have your staff, customers and suppliers played?

This may include:

- engaging staff in developing and implementing environmental plans for the business
- understanding customer attitudes to environmental issues and gaining feedback on any changes made
- identifying ways to improve the environmental practices of suppliers

### Question 2: (20 points)

- a) Describe in more detail what changes (if any) you have made to save energy in your business in the past year.
- b) Do you have any evidence to support your claims?

### Explanation for Guidelines

Part a) What have you implemented to make your business more energy efficient? This may include:

- No or low cost changes in behaviour such as educating staff to turn off lights, electrical equipment etc. when not in use, regular defrosting of fridges, checking thermostats on air conditioning so they are not unnecessarily low etc.
- Replacing existing equipment with more energy efficient equipment (e.g. with a 5 star rating) such as lighting (including skylights), heating, ventilation and air conditioning, insulation, electric motors, air compressors, commercial refrigeration and boilers

Businesses will be rewarded for engagement with the Energy Efficiency for Small Business Program. Registration will earn a bonus 0.5 of a point; completion of an assessment a further 0.5 of a point and completion of actions and a receipt of a Program rebate a further 1 point.

Part b) Evidence to support your claims could include:

- Receipts from the purchase of energy efficient equipment



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- Energy bills that demonstrate a reduction in your energy use from these changes
- Information or documentation used to improve staff practices
- Energy efficiency/sustainability/environmental action plan

### Criteria Question

Part a) Have they made any changes to save energy in the past year? (i.e. no/low cost behaviour changes, replacing existing equipment with more energy efficient equipment etc.)

Part b) What evidence do they have to support their claims? (e.g. receipts from the purchase of energy efficient equipment, energy bills that demonstrate a reduction in your energy use from these changes, information or documentation used to improve staff practices, energy efficiency/sustainability/environmental action plan etc.)

